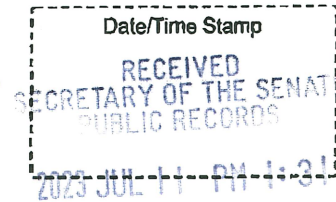


**RE-2 Employee Post Travel Disclosure of Travel Expenses**

**Post Travel Filing Instructions:** Complete this form within 30 days of returning from travel. Submit all forms to the Office of Public Records in 232 Hart Building. This form is a public disclosure. The form and all attachments will be made publicly available.



**Certification:** In compliance with the Regulations Governing Privately Sponsored Travel, Senate Rule 35, and the Honest Leadership and Open Government Act of 2007, I certify that I accepted the following gift of privately sponsored travel:

**Private Sponsor(s):**

Senate Working Group

**Travel Dates:**

6/15/2023 to 6/17/2023

**Name of accompanying family member (if any):**

Martha Miller

**Relationship to Traveler:**

Spouse

**Total Expenses**

| Transportation Expenses | Lodging Expenses | Meals Expenses | Other Expenses (Amount & Description) |
|-------------------------|------------------|----------------|---------------------------------------|
| \$328.78                | \$444.00         | \$214.00       | \$0.00                                |

I also certify that attached to this form are all required documents for post travel disclosure, including:

- The final **Employee Pre-Travel Authorization** (Form RE-1)
- The final **Private Sponsor Travel Certification Form** with all attachments
- The final invitation
- The final approved itinerary

Finally, I certify that all trip information reflected in the attachments above accurately reflects the travel that I accepted. If there were any changes to the trip after I received approval from the Committee, the changes are described in ATTACHMENT 1.

7/7/23

Andrew R. Miller

Date

Printed Name of Traveler

Signature of Traveler

**TO BE COMPLETED BY SUPERVISING MEMBER/OFFICER**

I have made a determination that the expenses set out above in connections with travel described in the Employee Pre-Travel Authorization form, are necessary transportation, lodging, and related expenses as defined in Rule 35.

07/07/23

Date

Signature of Supervising Senator/Officer

## ATTACHMENT 1 – CHANGES FROM APPROVED PRE-TRAVEL

**Note:** Material changes to a trip that occur after the Committee has issued an approval letter may invalidate the Committee's approval. Please contact the Committee with any questions regarding changes to an approved trip.

Were there any changes to the pre-approved travel expenses? (Transportation, Meals, Lodging, Other)?

☒ Yes ☐ No

| Expense Change | Revised Amount | Explanation                               |
|----------------|----------------|-------------------------------------------|
| Transportation | \$328.78       | Revised to reflect mode of transportation |

Were there any changes to the pre-approved itinerary?

☐ Yes ☒ No

Explanation:

Were there any additional changes to the pre-approved trip?

☐ Yes ☒ No

Explanation:



**RE-1 Employee Pre-Travel Authorization**

**Pre-Travel Filing Instructions:** Complete and submit this form at least 30 days prior to the travel departure date to the **Select Committee on Ethics in SH-220**. Incomplete and late travel submissions will not be considered or approved.

Date/Time Stamp

**Name of Traveler:**

Andrew Miller

**Employing Office/Committee:**

COMMERCE, SCIENCE &amp; TRANSPORTATION REP

**Private Sponsor(s):**

Senate Working Group

**Destination(s):**

Virginia Beach, Virginia

**Travel Dates:**

06/15/2023 to 06/17/2023

**NOTE:** If you plan to extend the trip for any reason you must notify the Committee.

**Explain how this trip is specifically connected to the traveler's official or representational duties.**

Educational opportunity on the issues relevant to the Committee's work

**Do you have an accompanying family member or spouse on this trip?**

Yes

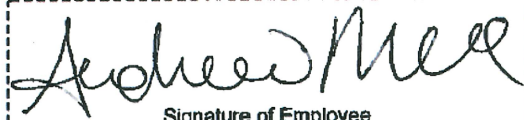
**Name and Relationship to Traveler:**

Martha Miller (Spouse)

*I certify that the information contained in this form is true, complete and correct to the best of my knowledge.*

05/16/2023

Date



Signature of Employee

**TO BE COMPLETED BY SUPERVISING MEMBER/OFFICER**

(President of the Senate, Secretary of the Senate, Sergeant at Arms,  
Secretary for the Majority, Secretary for the Minority, and Chaplain)

Ted Cruz

(Print Senator's/Officer's Name)

hereby authorize

Andrew Miller

(Print Traveler's Name)

*an employee under my direct supervision, to accept payment or reimbursement for necessary transportation, lodging, and related expenses for travel to the event described above. I have determined that this travel is in connection with his or her duties as a Senate employee or an officeholder, and will not create the appearance that he or she is using public office for private gain.*

*I have also determined that the attendance of the employee's spouse or child is appropriate to assist in the representation of the Senate.*

☒ (signify "yes" by checking box)

05/16/2023

Date



Signature of Supervising Senator/Officer

# Senate Working Group: Senate Republican Commerce Committee Staff Summit

 Andrew Miller

Title:  
Professional Staff

Employing Office/Committee:  
COMMERCE, SCIENCE & TRANSPORTATION  
REP

Duty Station:  
WASHINGTON, DC

Destination(s):  
Virginia Beach, Virginia

Explain how this trip is specifically connected to the traveler's official or representational duties:

Educational opportunity on the issues relevant to the Committee's work

Name of accompanying family member (if any):  
Martha Miller

Name and Relationship to Traveler:  
Spouse

## Organization Information

Organization Name  
Senate Working Group

Is your organization classified as a §501(c)(3)?

☐ Yes ☒ No

§501(c)(3) Organization Type  
None

Address  
1100 New Jersey Ave SE

Address 2 (Optional)  
None

City, State Zip  
Washington, District Of Columbia 20003 United States

Phone Number  
8583360293

Organization URL  
<https://www.senateworkinggroup.org>

## History of Congressional Travel

Senate Working Group is a newer organization, created on October 8, 2021. In addition to hosting events in Washington, D.C., Senate Working Group hosted the 2023 Senate Republican Chiefs of Staff & Committee Staff Director's Summit at the Greenbrier Resort, April 27-29, 2023, along with the Senate Republican Banking Committee Staff Summit in New York, New York, September 29-30, 2022 and the 2022 Senate Republican Chiefs of Staff & Committee Staff Director's Symposium at the Greenbrier Resort, March 24-26, 2022.

## Educational Activities

Senate Working Group provides educational trainings, as well as hosts widely attended events throughout the calendar year. These trainings and events are offered to all Senate staff, from Chiefs of Staff to Senate Interns.

## Lobbyist and Foreign Agent Registration Information

Lobbyist Registration Status: *I certify that the sponsor is not a federally registered lobbyist and do not retain or employ a federally registered lobbyist.*

Foreign Agent Registration Status: *I certify that the sponsor is not an agent of a foreign principal and do not retain or employ an agent of a foreign principal.*

## Foreign Government Involvement

Foreign Agent Registration Status:

- ☒ I certify that the sponsor is not a foreign government.
- ☒ I certify that the sponsor is not an entity that is owned or operated by a foreign government.
- ☒ I certify that the sponsor does not receive funding from a foreign government.

Comments

None Entered

## Signature Page

The signature page is below.

## Purpose and Details

Provide a brief description of the trip.

Senate Working Group is honored to host the 2023 Senate Republican Commerce Committee Staff Summit at the Cavalier Virginia Beach, June 15-17, 2023. Following the theme from the Chiefs of Staff & Committee Staff Director's Summit, the focus of this Summit will be on a 'brighter future: how Washington can better serve the American people.' Taking an educational deep dive examination into the issues affecting everyday Americans, this one day Summit will be filled with presentations from various policy experts discussing the issues and its impact on commerce, science, and transportation.

Explain how the purpose of the trip relates to your organization's mission.

Senate Working Group is a 501(C)(4) nonprofit organization dedicated to providing educational resources to Senate staff. In addition to local trainings and receptions throughout the year, the 2023 Senate Republican Commerce Committee Staff Summit provides us the ability to connect Senate staff with policy experts and thought leaders in an intimate, off-the-record setting.

## Is your organization the only sponsor for this trip?

☒ Yes ☐ No

## Grantmaking Organizations (Optional)

There are no grantmaking organizations.

## With or Without Regard for Congressional Participation

The trip is arranged or organized specifically with regard to congressional participation.

## Lobbyist/Foreign Agent Involvement in Planning, Organizing, Requesting or Arranging

- ☒ The trip will not in any part be planned, organized, requested, or arranged by a registered lobbyist or agent of a foreign principal, other than de minimis involvement.

## Lobbyist/Foreign Agent Financing

- ☒ The trip will not be financed in any part by a registered lobbyist or agent of a foreign principal.
- ☒ No funds or in-kind contributions were earmarked directly or indirectly for the purpose of financing this specific trip from a registered lobbyist or agent of a foreign principal or from a private entity that retains or employs one or more registered lobbyists or agents of a foreign principal.

## Lobbyist/Foreign Agent Accompaniment

Complete if all sponsors are §501(c)(3) organizations

- ☐ The trip is limited to three days (for trips inside the continental United States) or seven days (for trips outside the continental United States), and no lobbyist or agents of a foreign principal will accompany the Member, officer, or employee at any point throughout the trip
- ☐ The trip is limited to a one-day event (exclusive of travel time and **one** overnight stay) and no registered lobbyists or agents of a foreign principal will accompany the Member, officer, or employee on any segment of the trip
- ☐ The trip is limited to a one-day event (exclusive of travel time and **two** overnight stays) and no registered lobbyists or agents of a foreign principal will accompany the Member, officer, or employee on any segment of the trip

Complete if any of the sponsors is not a §501(c)(3) organizations.

- ☒ The trip is limited to three days (for trips inside the continental United States) or seven days (for trips outside the continental United States), and no lobbyist or agents of a foreign principal will accompany the Member, officer, or employee at any point throughout the trip
- ☐ The trip is limited to a one-day event (exclusive of travel time and **one** overnight stay) and no registered lobbyists or agents of a foreign principal will accompany the Member, officer, or employee on any segment of the trip
- ☐ The trip is limited to a one-day event (exclusive of travel time and **two** overnight stays) and no registered lobbyists or agents of a foreign principal will accompany the Member, officer, or employee on any segment of the trip

## Certification of No Recreational Activity and No Alcohol

- ☒ Travel expenses paid for will not include expenditures for recreational activities.
- ☒ Travel expenses paid for will not include expenditures for alcohol, except as permitted by the Regulations Governing Privately Sponsored Travel.



## Invitees

**i** Members and staff from the House of Representatives **will not** receive invitations.

The list of invitees is below.

## Travel Details

Trip Start Date/Time:  
06/15/2023 @ 07:00 PM



Trip End Date/Time:  
06/17/2023 @ 11:00 AM

Will the traveler be accompanied by a family member for whom the sponsor will pay travel expenses?

☐ Yes

☒ No

## Itinerary

The itinerary is below.

Transportation (Per Member/Officer/Employee: \$928.78 | Accompanying Family Member: \$0.00)

| Traveler Type                                                                                                                                                                                                                                                                                       | Transportation Type   | Class    | Amount   |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------|----------|----------|
| Member/Officer/Employee                                                                                                                                                                                                                                                                             | Airfare               | Coach    | \$400.00 |
| <b>Note</b><br>Travel reimbursement up to \$400.00 for roundtrip airfare from Washington, D.C. to Norfolk, VA.                                                                                                                                                                                      |                       |          |          |
| Member/Officer/Employee                                                                                                                                                                                                                                                                             | Ground Transportation | N/A      | \$275.10 |
| <b>Note</b><br>Mileage reimbursement calculated by the 2023 IRS standard mileage rate of \$0.655 per mile. Distance calculated from United States Capitol building to the Cavalier Hotel (210 miles) and back, for a total of 420 miles traveled.                                                   |                       |          |          |
| Member/Officer/Employee                                                                                                                                                                                                                                                                             | Ground Transportation | Coach    | \$53.68  |
| <b>Note</b><br>Shuttle price per person. Cavalier Hotel (point A) to Port of Virginia (point B); Port of Virginia (point B) to Lamberts Point (point C); Lamberts Point (point C) to Cavalier Hotel (point A); Cavalier Hotel (point A) to DroneUp (point D); DroneUp (point D) to Hotel (point A). |                       |          |          |
| Member/Officer/Employee                                                                                                                                                                                                                                                                             | Train                 | Business | \$200.00 |
| <b>Note</b><br>Travel reimbursement up to \$200.00 for roundtrip train fare from Washington, D.C. to Norfolk, VA.                                                                                                                                                                                   |                       |          |          |

Lodging (Per Member/Officer/Employee: \$444.00 | Accompanying Family Member: \$0.00)

| Traveler Type | Check-In | Check-Out | Facility | City | State | Country | Nights | Cost/Night | Cost Exceed Per Diem |
|---------------|----------|-----------|----------|------|-------|---------|--------|------------|----------------------|
|---------------|----------|-----------|----------|------|-------|---------|--------|------------|----------------------|



| Traveler Type           | Check-In   | Check-Out  | Facility                    | City           | State    | Country       | Nights | Cost/Night | Cost Exceed Per Diem |
|-------------------------|------------|------------|-----------------------------|----------------|----------|---------------|--------|------------|----------------------|
| Member/Officer/Employee | 06/15/2023 | 06/17/2023 | The Historic Cavalier Hotel | Virginia Beach | Virginia | United States | 2      | \$222.00   | No                   |

Meals (Per Member/Officer/Employee: \$107.00 | Accompanying Family Member: \$107.00)

| Traveler Type              | Date       | Breakfast | Lunch   | Dinner  | Incidentals | Total          | City           | State    | Country       | Cost Exceeds Per Diem |
|----------------------------|------------|-----------|---------|---------|-------------|----------------|----------------|----------|---------------|-----------------------|
| Member/Officer/Employee    | 06/15/2023 | \$0.00    | \$0.00  | \$48.00 | \$0.00      | <b>\$48.00</b> | Virginia Beach | Virginia | United States | No                    |
| Accompanying Family Member | 06/15/2023 | \$0.00    | \$0.00  | \$48.00 | \$0.00      | <b>\$48.00</b> | Virginia Beach | Virginia | United States | No                    |
| Member/Officer/Employee    | 06/16/2023 | \$0.00    | \$16.00 | \$0.00  | \$0.00      | <b>\$16.00</b> | Virginia Beach | Virginia | United States | No                    |
| Member/Officer/Employee    | 06/16/2023 | \$0.00    | \$0.00  | \$29.00 | \$0.00      | <b>\$29.00</b> | Virginia Beach | Virginia | United States | No                    |
| Accompanying Family Member | 06/16/2023 | \$0.00    | \$0.00  | \$29.00 | \$0.00      | <b>\$29.00</b> | Virginia Beach | Virginia | United States | No                    |
| Accompanying Family Member | 06/16/2023 | \$14.00   | \$0.00  | \$0.00  | \$0.00      | <b>\$14.00</b> | Virginia Beach | Virginia | United States | No                    |
| Accompanying Family Member | 06/16/2023 | \$0.00    | \$16.00 | \$0.00  | \$0.00      | <b>\$16.00</b> | Virginia Beach | Virginia | United States | No                    |
| Member/Officer/Employee    | 06/16/2023 | \$14.00   | \$0.00  | \$0.00  | \$0.00      | <b>\$14.00</b> | Virginia Beach | Virginia | United States | No                    |

Reasonable Miscellaneous Expenses (Per Member/Officer/Employee: \$0.00 | Accompanying Family Member: \$0.00)

| Traveler Type                        | Expense Type | Amount | Notes |
|--------------------------------------|--------------|--------|-------|
| There are no miscellaneous expenses. |              |        |       |

### Additional Attachments

| Document Name                        |
|--------------------------------------|
| There are no additional attachments. |

## PRIVATELY SPONSORED TRAVEL

## SPONSOR SIGNATURE PAGE

I hereby certify that the information submitted in connection with the trip listed below is true, complete, and correct to the best of my knowledge and belief.

Trip Name: Senate Republican Commerce Committee Staff Summit  
Travel Date(s): June 15-17, 2023  
Travel Destination(s): Virginia Beach, VA, USA  
  
Sponsor: Senate Working Group

James Kimmey

*(printed name of sponsor representative)*

Executive Director

*(title)*



*(signature of sponsor representative)*

05/08/2023

*(date)*

## 2023 Senate Republican Commerce Committee Staff Summit

### Invitees

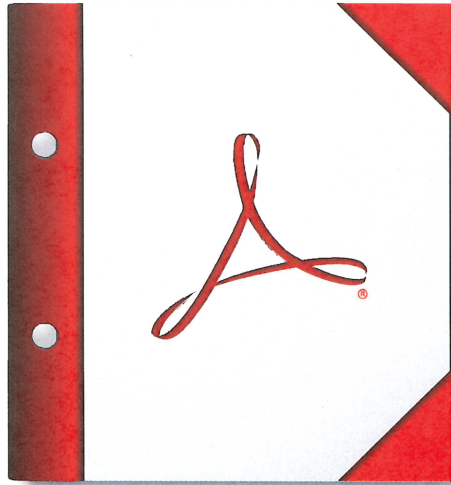
|                  |                              |                              |
|------------------|------------------------------|------------------------------|
| Jon Adame        | Legislative Director         | Senator Marsha Blackburn     |
| Lauren Bates     | Senior Policy Advisor        | Senator Jerry Moran          |
| James Braid      | Legislative Director         | Senator JD Vance             |
| Joel Brubaker    | Chief of Staff               | Senator Shelley Moore-Capito |
| LauraLee Burkett | Legislative Director         | Senator Deb Fischer          |
| Larry Burton     | Chief of Staff               | Senator Dan Sullivan         |
| Dan Cheever      | Legislative Assistant        | Senator Todd Young           |
| John Connell     | Chief of Staff               | Senator Todd Young           |
| Chance Costello  | Senior Legislative Assistant | Senator John Thune           |
| Halie Craig      | Senior Advisor               | Committee on Commerce        |
| Mark Crowley     | Legislative Director         | Senator Jerry Moran          |
| Drew Dziedzic    | Legislative Director         | Senator Eric Schmitt         |
| Holt Edwards     | Senior Policy Advisor        | Senator Cynthia Lummis       |
| Erik Elam        | Legislative Director         | Senator Dan Sullivan         |
| Sean Farrell     | Chief of Staff               | Senator Marsha Blackburn     |
| Kyle Fields      | Counsel                      | Committee on Commerce        |
| Brad Grantz      | Staff Director               | Committee on Commerce        |
| Eric Heigis      | Legislative Assistant        | Senator Ted Budd             |
| Charlie Hobbs    | Legislative Assistant        | Senator Ted Budd             |
| Mallie Imbler    | Legislative Assistant        | Senator Roger Wicker         |
| Chris Jaarda     | Deputy Chief of Staff        | Senator Ted Cruz             |
| JT Jezierski     | Legislative Director         | Senator Shelley Moore-Capito |
| James Kelly      | Chief of Staff               | Senator Jerry Moran          |
| Megan Kenney     | Legislative Assistant        | Senator Deb Fischer          |
| Tucker Knott     | Chief of Staff               | Senator Ted Budd             |
| Taylor LaJoie    | Legislative Assistant        | Senator JD Vance             |
| Scott Leathard   | Legislative Counsel          | Senator Dan Sullivan         |
| Emily Leviner    | Chief of Staff               | Senator Deb Fischer          |
| James Longley    | Legislative Assistant        | Senator Shelley Moore-Capito |
| Jessica McBride  | Chief of Staff               | Senator John Thune           |
| Meghan McCann    | Deputy Chief of Staff        | Senator Eric Schmitt         |
| Caitlin Miller   | Legislative Director         | Senator Ted Budd             |
| Darin Miller     | Communications Director      | Senator Ted Cruz             |
| Darrin Munoz     | Legislative Director         | Senator Cynthia Lummis       |
| Jimmy Peacock    | Chief of Staff               | Senator Eric Schmitt         |
| Simone Perez     | Senior Advisor               | Committee on Commerce        |
| David Pigue      | Counsel                      | Senator Dan Sullivan         |
| Duncan Rankin    | Senior Advisor               | Committee on Commerce        |
| Jacob Reses      | Chief of Staff               | Senator JD Vance             |



Aaron Reitz  
Michelle Richardson  
Arielle Roth  
Alexis Rudd  
James Schindler  
Beth Spivey  
Dan Sullivan  
Stephen Voljavec  
Kristin Walker  
Austin Walton  
Abby Warren  
Paul Wasik  
Joel Wellum

Chief of Staff  
Chief of Staff  
Counsel  
Deputy Policy Director  
Counsel  
Legislative Director  
Chief Counsel  
Legislative Assistant  
Chief of Staff  
Policy Advisor  
Senior Counsel  
Legislative Assistant  
Counsel

Senator Ted Cruz  
Senator Roger Wicker  
Committee on Commerce  
Committee on Commerce  
Committee on Commerce  
Senator Roger Wicker  
Committee on Commerce  
Senator Marsha Blackburn  
Senator Cynthia Lummis  
Senator Eric Schmitt  
Committee on Commerce  
Committee on Commerce  
Committee on Commerce



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**Senate Working Group**  
**2023 Senate Republican Commerce Committee Staff Summit**  
**June 15-17, 2023**

**Thursday, June 15, 2023**

**Welcome Reception**

**7:00 PM - 9:00 PM**

*The Cavalier Hotel*

The group will meet for a 'welcome reception' where Senate Working Group Executive Director James Kimmey will share the vision for the *Summit* plus go over the agenda for the *Summit*. Brad Grantz, Staff Director for the Committee on Commerce will also make introductory remarks. Most of the time will be spent networking between personal office and committee staff.

Speaker(s):     **James Kimmey**, Executive Director, Senate Working Group  
                     **Brad Grantz**, Staff Director, Committee on Commerce, Science, and Transportation.

**Friday, June 16, 2023**

**Continental Breakfast**

**7:00 AM - 8:00 AM**

*The Cavalier Hotel*

Breakfast is provided to all participants. There will be no programming during this time.

—  
**Depart Hotel for Port of Virginia**

**8:00 AM**

*The Cavalier Hotel*

The group will travel via pre-arranged shuttle service to the Port of Virginia. There will be no programming during this time.

Continued on next page

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**Port of Virginia and Lamberts Point Terminal Tour & Discussion****8:30 AM - 10:30 AM***Port of Virginia* - 8031 Terminal Blvd, Norfolk, VA 23507*Lamberts Point Terminal* - Norfolk Southern Terminal Dr. Norfolk, VA 23507

The Committee on Commerce, Science, and Transportation oversees a vast range of issues under its jurisdiction. An important focus area for the Committee is its jurisdiction over maritime, freight and ports, along with tourism, trade, and export promotion. The purpose of these two sessions is to have a first hand examination of one of America's busiest ports and understand the complexities that accompany both maritime and freight imports and exports.

**Port of Virginia Tour & Discussion****8:30 AM - 10:30 AM**

**Speaker(s):** Cathie Vick, Chief Development and Public Affairs Officer  
Bill Burket, Senior Director, Marine Incident Response Team & Business Continuity  
Andrew Sinclair, Director, Federal Government Affairs

The group will board the pre-arranged shuttle and drive to Lamberts Point Terminal. There will be no programming during this time.

**Lamberts Point Terminal Tour & Discussion****10:45 AM - 12:30 PM**

**Speaker(s):**  
**James Kitchen**, Vice President, Industrial Products, Norfolk Southern

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**Depart Lamberts Point for Hotel****12:30 PM**

The group will travel via pre-arranged shuttle service back to the Hotel. There will be no programming during this time.

Continued on next page



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**The Future of Commercial Space Travel****1:00 PM - 2:30 PM***The Cavalier Hotel*

Lunch will be provided

Given the incredible advancements in space technology over the past few years, commercial space travel is no longer a question of 'if' but 'when'. The purpose of this lunch discussion is to learn from one of the world's largest commercial space travel companies, and better understand their vision for the future and its impact on society.

Speaker(s): John Couluris, Vice President, Lunar Transportation, Blue Origin

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**Depart Hotel for DroneUp****3:00 PM**

The group will travel via pre-arranged shuttle service to DroneUp. There will be no programming during this time.

---

**Same Day Delivery: How Drones are meeting Consumer Demands Immediate Service****3:30 PM - 5:00 PM**

DroneUp, LLC

160 Newtown Rd Suite 500, Virginia Beach, VA 23462

Over the past few years, society has seen incredible advancements in UAS technology - from Amazon Prime to UberEats (to name a few)- which are meeting consumer demands for immediate and reliable service. The group will meet with the leadership of one of those very companies - DroneUp. Based in Virginia Beach, VA, DroneUp is revolutionizing the home delivery industry with the incorporation of drone technology - which is being scaled to have a presence in communities across the country.

**Speakers:** Tom Walker, Founder & CEO, DroneUp  
Anthony Vittone, COO, DroneUp

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**Depart DroneUp for Hotel****5:00 PM**

The group will travel via pre-arranged shuttle service back to the Hotel. There will be no programming during this time.

Continued on next page

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**5G, Spectrum, and Advancements in Telecommunications' Impact on Society****7:30 PM - 9:00 PM***The Cavalier Hotel*

Dinner will be provided

There are many questions today regarding advanced technologies and its impact on society. Many Americans are concerned over the growth of mobile networks, specifically 5G and spectrum. To learn more about 5G and its potential to revolutionize various industries, CTIA Executive Vice President Brad Gillen will discuss the technology which has led to advancements in real-time communication, telemedicine, autonomous vehicles, and virtual and augmented reality.

**Speakers:** Brad Gillen, Executive Vice President, CTIA**Saturday, June 17, 2023****Continental Breakfast + Post Summit Debrief****8:300 AM - 10:00 AM***The Cavalier Hotel*

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**Summit Concludes**